

**Iowa Department of Education
Bureau of Career and Technical Education
Grimes State Office Building
Des Moines, IA 50319-0146**

**Carl D. Perkins Vocational – Technical
Education Act of 1998 (P. L. 105-332)**

Iowa

“Application for Funds”

**Fiscal Year 2004
Activities and Budget**

Due Date: June 1, 2003

Revised 4-01-03

INTRODUCTION

“The purpose of the Carl D. Perkins Vocational and Technical Education Act of 1998 is to develop more fully the academic, vocational, and technical skills of secondary students and postsecondary students who elect to enroll in vocational and technical education programs by:

1. building on the efforts of States and localities to develop challenging academic standards;
2. promoting the development of services and activities that integrate academic, vocational, and technical instruction, and that link secondary and postsecondary education for participating vocational and technical education students;
3. increasing State and local flexibility in providing services and activities designed to develop, implement, and improve vocational and technical education, including Tech Prep education; and
4. disseminating national research and providing professional development and technical assistance, that will improve vocational and technical education programs, services, and activities.”

(Perkins Act, Section 2)

The application is responding to the following funding requirements:

- ◆ Each LEA and Community College is annually allocated funds based on a formula prescribed by the Act. We anticipate that the FY04 Allocation Tables will be available during May 2003.
- ◆ Eligible recipients may submit an application as an individual applicant or as a member of a consortium. To apply as a individual applicant, secondary school districts must have a minimum allocation of \$15,000, and community colleges must have a minimum allocation of \$50,000. A consortium must consist of two or more secondary school districts that have a combined allocation that exceeds \$15,000, or two or more community colleges that have a combined allocation that exceeds \$50,000.
- ◆ Section 131 (9) (2) of the Act states ‘Funds allocated to a consortium...shall be used only for purposes and programs that are mutually beneficial to all members of the consortium and can be used only for programs authorized under this TITLE. Such funds shall not be reallocated to individual members of the consortium for purposes or programs benefiting only one member of the consortium.’ Effective consortiums utilize needs assessments to determine needs and involve consortium member instructors in planning, implementation, and accountability.
- ◆ Section 134 (70 (B) also requires local applications to “describe how funds will be used to promote preparation for nontraditional training.”
- ◆ Section 134 (10) requires identifying “how comprehensive professional development for vocational and technical, academic, guidance, and administrative personnel will be provided.”
- ◆ Programs meeting all of the characteristics identified in Table 1 are eligible for funds.
- ◆ Allowable uses of funds information is identified in Table 2.
- ◆ Core performance indicator accountability reporting is required on all students enrolled in all career and technical education programs offered in each school district (Table 4) or community college (Table 5).

The full text of the Iowa State Plan may be found on the web at:

<http://www.state.ia.us/educate/grants/stateplan.pdf>

A summary as well as a link to the full text of the Carl D. Perkins Vocational and Technical Education Act of 1998 can be found on the web at:

<http://www.ed.gov/offices/OVAE/CTE/legis.html>

Administrative Costs: Up to 5% of the Perkins funds may be used for administrative costs associated with the administration of activities assisted under this application. The expense is reported/included on the Budget summary Form. There is no longer a requirement for the administrative costs to be pro-rated by program area receiving assistance.

It is the policy of the Iowa Department of Education not to discriminate on the basis of race, color, national origin, gender, disability, religion, creed, age, or marital status in its programs or employment practices. If you have questions or grievances related to this policy, please contact Bureau Chief, Administration and School Improvement Services, Grimes State Office Building, Des Moines, Iowa 50319, (515) 281-5811.

CONTENTS

List of Tables

| | |
|---|------|
| Table 1 – Requirements to Accept Funds | iv |
| Table 2 – Permissive Use of Funds..... | v |
| Table 3 - Expenditure Reporting Categories..... | vi |
| Table 4 - Iowa Secondary Final Agreed Upon Performance Levels - Years 3, 4, & 5..... | vii |
| Table 5 - Iowa Postsecondary Final Agreed Upon Performance Levels - Years 3, 4, & 5 | viii |

An Application for Assistance Shall Consist Of:

- Cover page identifying the applicant..... 1
- System Descriptions 2
This item identifies how the district / consortium/ college responds to the requirements for a local application identified in the Perkins Act.
- Program to Receive Assistance and Action Plan
 - Secondary Perkins Consortium Applicants..... 4
This item identifies the career and technical education program improvement activities that will be funded during this grant period that are beneficial to all members of the consortium.
 - Secondary and Community College Independent Applicants..... 5
This item identifies the career and technical education program improvement activities that will be funded during this grant period.
- Budget Summary for FY 04 6
This item identifies the programs and their projected budgets to receive Perkins assistance during this grant period.
- Assurances/Agreements 7
Individual applicants or members of the consortium certify the required assurances/agreements.

Please contact your assigned Perkins Consultant or Dr. Tom Grimm at (515) 281-4707 with any questions concerning the completion of the application.

Applications will be reviewed for approval as received. To ensure approval of the application prior to June 30, 2002, it is necessary to **submit an ORIGINAL and ONE copy of the completed application by June 1, 2003, to:**

Iowa Department of Education
Bureau of Career and Technical Education
Attn: Application Processing Team
Grimes State Office Building
Des Moines, IA 50319-0146

Table 1
Requirements to accept funds under the Perkins Act

Funds shall be used *to improve* career and technical education program and *to support* career and technical education programs that:

| | |
|---|---|
| A | Strengthen the academic, and career and technical skills of students participating in career and technical education programs by strengthening the academic, and career and technical components of such programs through the integration of academics with career and technical education programs using a coherent sequence of courses to ensure learning in the core academic and career technical subjects; |
| B | Provide students with strong experience in and understanding of all aspects of an industry; |
| C | Develop, improve, or expand the use of technology in career and technical education, which may include: <ul style="list-style-type: none"> • training of career and technical education personnel to use state-of-the-art technology; which may include distance learning; • providing career and technical education students with academic, and career and technical skills that lead to entry into the high technology and telecommunications field; or • encouraging schools to work with high technology industries to offer voluntary internships and mentoring programs; |
| D | Provide professional development programs to teachers, counselors, and administrators, including – <ul style="list-style-type: none"> • in-service and pre-service training in state-of-the-art career and technical education programs and techniques, in effective practices to improve parental and community involvement; • support of education programs for teachers of career and technical education in public schools and other public school personnel who are involved in the direct delivery of educational services to career and technical education students, to ensure • internship programs that provide business experience to teachers; and programs designed to train teachers specifically in the use and application of technology; • Internship programs that provide business experience to teachers; and • Programs designed to train teachers specifically in the use and application of technology. |
| E | Develop and implement evaluations of the career and technical education programs carried out with funds under this title, including an assessment of how the needs of special populations are being met; |
| F | Initiate, improve, expand, and modernize quality career and technical education programs; |
| G | Provide services and activities that are of sufficient size scope, and quality to be effective; and |
| H | Link secondary career and technical education programs and postsecondary career and technical education, including implementing tech-prep programs. |
| | <p><i>A secondary career and technical education program:</i></p> <ul style="list-style-type: none"> • <i>Contain a minimum of three sequential units;</i> • <i>Be competency-based;</i> • <i>Be articulated with postsecondary programs of study and</i> • <i>Include field laboratory, clinical, or on-the-job training.</i> |

Table 2
Permissive Use of Perkins Funds

| | |
|----|---|
| 1 | Involve parents, businesses, and labor organizations as appropriate, in the design, implementation, and evaluation of career and technical education programs authorized under this title, including establishing effective programs and procedures to enable informed and effective participation such programs; |
| 2 | Provide career guidance and academic counseling for students participating in career and technical education programs; |
| 3 | Provide work-related experience, such as internships, cooperative education, school-based enterprises, entrepreneurship, and job shadowing that are related to career and technical education programs; |
| 4 | Provide programs for special populations; |
| 5 | Provide for local education and business partnerships; |
| 6 | Assist career and technical student organizations; |
| 7 | Provide for mentoring and support services; |
| 8 | Provide for leasing, purchasing, upgrading or adapting equipment, including instructional aids; |
| 9 | Provide for teacher preparation programs that assist individuals who are interested in becoming career and technical education instructors, including individuals with experience in business and industry (as appropriate); |
| 10 | Provide for improving or developing new career and technical education courses; |
| 11 | Provide support for family and consumer sciences programs; |
| 12 | Provide career and technical education programs for adults and school dropouts to complete their secondary school education; |
| 13 | Provide assistance to students who have participated in services and activities under this title in finding an appropriate job and continuing their education; |
| 14 | Support nontraditional training and employment activities; |
| 15 | Support other career and technical education activities that are consistent with The purpose of this Act. |
| * | Up to 5% of the Perkins funds may be used for administrative costs associated with the administration of activities assisted under this continuation. |

Table 3
Expenditure Reporting Categories

| Expenditure Category | | Use of Funds Grouping |
|-----------------------------|---|-------------------------------------|
| 1 | Administration | Up through 5% of total expenditures |
| 2 | Curriculum Development | A, B, C, F, 10 |
| 3 | Career Guidance and Counseling | 2, 7, 13 |
| 4 | Instructional Equipment | 8 |
| 5 | Instructional Materials and Supplies (consumables) | Not Perkins Eligible |
| 6 | Staff Development | D, 9 |
| 7 | Supplemental Support Services | G, 4, 11, 12, 14, |
| 8 | Other | E, H, 1, 3, 5, 6, 15 |

The following tables (Table 4 and Table 5) report the targeted performance levels for Iowa career and technical education programs as negotiated with the U. S. Department of Education. A more complete discussion of the "Performance Levels and Standards" may be found in the "Iowa State Plan for Implementation of the Carl D. Perkins Vocational and Technical Education Act of 1998" located on the Iowa Department of Education web page at (<http://www.state.ia.us/educate/ccwp/ct/perkins/index.html>).

Table 4
IOWA - Secondary
Final Agreed Upon Performance Levels for Years 3, 4, and 5

| Core / Sub-Indicator | Numerator Denominator | Performance Levels for Years 3, 4, and 5 | | |
|---|---|---|---------------------|---------------------|
| | | 7/1/01 - 6/30/02 | 7/1/02 - 6/30/03 | 7/1/03 - 6/30/04 |
| Core Indicator 1: Student Attainment | | | | |
| 1S1 Academic Attainment | Numerator: Number of eleventh grade students with a combination of at least two completed and enrolled vocational units in this program, rated proficient (41 st percentile) or higher on National norms of the ITED - reported for math and reading. Denominator: Number of eleventh grade students with a combination of at least two completed and enrolled vocational units in this program - assessed. | 63.67% | 63.72% | 63.77% |
| 1S2 Skill Attainment | Numerator: Number of program completers rated proficient or higher (attained 90% of program occupational competencies or a passing score on a certificate or license test. Denominator: Number of program completers. | 69.75% | 70.00% | 70.25% |
| Core Indicator 2: Credential Attainment | | | | |
| 2S1 Diploma / Credential | Numerator: Number of students completing high school and two or more vocational units in this program - receiving a diploma or its equivalent. Denominator: Number of students completing high school and two or more vocational units in this program. | 99.55% | 99.55% | 99.55% |
| Core Indicator 3: Placement | | | | |
| 3S1 Placement | Numerator: Number of program completers placed in continuing education, non-military employment and military. Denominator: Number of program completers completing high school. | 98.54% | 98.54% | 98.54% |

| | | | | |
|--|---|--------|--------|--------|
| Core Indicator 4: Participation & Completion of Non Traditional Program | | | | |
| 4S1 Participation Non- Traditional | Numerator: Number of students in underrepresented gender groups enrolled in programs preparing students for non-traditional occupations. Denominator: Number of students enrolled in | 18.74% | 18.86% | 18.98% |

| | | Due Date: June 1, 2003 | | |
|--|--|------------------------|---------------|---------------|
| | programs preparing students for non-traditional occupations. | | | |
| 4S2 Completion Non- Traditional | Numerator: Number of students in underrepresented gender groups who completed a program preparing students for non-traditional occupations. Denominator: Number of students who completed a program preparing students for non-traditional occupations. | 18.33% | 18.43% | 18.53% |

Table 5

**IOWA - Post-secondary
Final Agreed Upon Performance Levels for Years 3, 4, and 5**

| Core /Sub-Indicator | Numerator | Performance Levels for Years 3, 4, and 5 | | |
|---|--|--|------------------|------------------|
| | Denominator | 7/1/01 - 6/30/02 | 7/1/02 - 6/30/03 | 7/1/03 - 6/30/04 |
| Core Indicator 1: Student Attainment | | | | |
| 1P1 Academic Attainment | Numerator: Number of students receiving a degree, diploma, or certificate. Denominator: Number of students receiving a degree, diploma, or certificate or being non-graduate program completers. | 98.54% | 98.54% | 98.54% |
| 1P2 Skill Attainment | Numerator: Number of program completers rated proficient or higher (attained 90% of program occupational competencies or a passing score on a certificate or license test) Denominator: Number of program completers. | 95.25% | 95.25% | 95.25% |
| Core Indicator 2: Diploma/Credential Attainment | | | | |
| 2P1 Degree/Certificate (same as 1P1) | Numerator: Number of students receiving a degree, diploma, or certificate. Denominator: Number of students receiving a degree, diploma, or certificate or being non-graduate program completers. | 98.54% | 98.54% | 98.54% |
| Core Indicator 3: Placement | | | | |
| 3P1 Placement | Numerator: Number of completers placed in continuing education, non-military employment and military. Denominator: Number of program completers. | 95.99% | 95.99% | 95.99% |
| 3P2 Retention | Numerator: Number of completers employed both the second (year after graduation) and fourth (graduation year) UI quarters. Denominator: Number of completers employed the fourth (graduation year) UI quarters. | 92.00% | 92.00% | 92.00% |

| Core Indicator 4: Participation & Completion of Programs for Non-Traditional Employment | | | | |
|--|---|---------------|--------------------|---------------|
| 4P1 Participate Non- Traditional | Numerator: Number of students in underrepresented gender groups enrolled in programs for non-traditional occupations. Denominator: Number of students enrolled in programs preparing students for non-traditional occupations. | 17.70% | 17.95 % | 18.20% |
| 4P2 Completi on Non- Traditional | Numerator: Number of students in underrepresented gender groups who completed a program for non-traditional occupations. Denominator: Number of students who completed a program preparing students for non-traditional occupations. | 13.51% | 13.61 % | 13.71% |

These tables report the targeted performance levels for Iowa career and technical education programs as negotiated with the U. S. Department of Education. A more complete discussion of the "Performance Levels and Standards" may be found in the "Iowa State Plan for Implementation of the Carl D. Perkins Vocational and Technical Education Act of 1998" located on the Iowa Department of Education web page at (<http://www.state.ia.us/educate/ccwp/ct/perkins/index.html>).

Perkins III
Application for Use of Funds
Fiscal Year 2004 Activities and Budget
Cover Page

Eligible Recipient / Consortium Fiscal Agent

County / District Number

____ Individual Applicant or ____ Consortium (____ Continuation or ____ New)

Consortium Name (if applicable)

|Dr.|Mr.|Ms.|_____
Administrator, Superintendent or President

(____) ____ - ____
Telephone Number

E-mail address

(____) ____ - ____
FAX Number

Street Address

City, State, Zip Code

|Dr.|Mr.|Ms.|_____
Carl Perkins Contact Person:

(____) ____ - ____
Telephone Number

E-mail address

(____) ____ - ____
FAX Number

Street Address

City, State, Zip Code

|Dr.|Mr.|Ms.|_____
Carl Perkins Contact Person:

(____) ____ - ____
Telephone Number

E-mail address

(____) ____ - ____
FAX Number

Street Address

City, State, Zip Code

Total FY 04 Allocation for this Application \$_____.00

System Description

1. Describe how the consortium/district/college will address the findings in the FY 02 Perkins Performance Indicator Summary Report (attached). **Note:** Because student performance is a continuous improvement process, performance indicators that meet the state negotiated performance level should address how each level will be maintained and improved. If the performance indicators show the negotiated performance level was not met, each area must be addressed in the FY '04 program improvement goals and the action plan.
2. Describe the process utilized by the consortium/district/college to develop program improvement goals based upon review of the following: a.) individual CSIP goals (*secondary only*) b.) program performance indicator data; c.) program evaluation findings and recommendations; and d.) current program status assessment. Additionally, data, findings, and recommendations from the following should be included if they are available: a.) equity review findings and recommendations; b.) accreditation findings and recommendations; and c.) other local needs assessments. Perkins Act Title I, Part C, (Section 134(b) (1) (2) and (3).
3. List the program improvement goals for the consortium/district/community college for this fiscal year. Perkins Act Title I, Part C, Section 134 (b) (1) (2) and (3)
4. Describe the process utilized by the consortium to ensure that the funds are utilized for purposes and programs that are mutually beneficial for all members of the consortium. Perkins Act Title I, Part C, Section 131 (g) (2) **For Consortium only**
5. Describe the process for ensuring how students in alternative high school programs have access to career and technical education programs offered by the district or districts applying through this application. Perkins Act Title I, Part B, Section 122 (c) (13). **Secondary Only**
6. Describe the comprehensive process that is used to evaluate and continuously improve career and technical education programs. Perkins Act Title I, Part C, Section 134 (b) (6).
7. Highlight the strategies identified and adopted to overcome barriers to access to or success in the programs for members of special populations in your comprehensive program evaluation process discussed in item # 6. Include how Perkins funds will be used to promote nontraditional training and employment. Perkins Act Title I, Part C, Section 134 (b) (7) (9)
8. Describe how the eligible recipient will provide students with strong experience in and understanding of all aspects of an industry. Perkins Act Title I, Part C, Section 134 (b) (3)(B)
9. Describe how parents, students, teachers, representatives of business and industry, labor organizations, representatives of special populations and other interested individuals are involved in the development, implementation, and evaluation of career and technical education programs. Include in your explanation how such individuals and entities are effectively informed about and assisted in understanding the career and technical programs. Perkins Act Title I, Part C, Section 134 (b) (4)

10. Describe the process used to provide comprehensive professional development for career and technical, academic, guidance, and administrative personnel. Perkins Act Title I, Part C, Section 134 (10).

Action Plan - FY 04**Perkins: Secondary Level**

Please identify the career and technical education program to receive assistance through this grant.

Program to Receive Assistance

CIP Number

List the participating districts and their District Codes below:

| District/ District Code | District/ District Code | District/ District Code | District/ District Code | District/ District Code |
|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| / | / | / | / | / |
| / | / | / | / | / |

| Program Improvement Goal <i>(see item # 3 in System Descriptions)</i> | Description of Major Program Improvement Activity | Performance Indicator: Table 4 (* those addressing “not met” performance indicators) | Other Funding Sources (✓ only) | Perkins Funds | |
|--|---|--|-----------------------------------|---------------------------|--|
| | | | | Use of Funds Code Table 2 | FY 04 Budget <u>(Whole Dollars)</u> |
| | | | | | |
| | | | | | |
| | | | | | |
| FY 04 Program Total \$ | | | | | .00 |

(Duplicate this form for each program receiving assistance)

Due Date: June 1, 2003

Action Plan - FY 04

**Perkins: Secondary Level
System-Wide* Response to Performance Indicators**

System-wide activity to address performance indicator(s)

68.04010000

CIP Number

List the participating districts and their District Codes below:

| District/ District Code | District/ District Code | District/ District Code | District/ District Code | District/ District Code |
|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| / | / | / | / | / |
| / | / | / | / | / |

| Program Improvement Goal (see item # 3 in System Descriptions) | Description of Major Program Improvement Activity <i>* This activity must impact <u>all</u> CTE programs in <u>all</u> districts.</i> | Performance Indicator: Table 4 (* those addressing “not met” performance indicators) | Other Funding Sources (✓ only) | Perkins Funds | |
|---|--|--|-----------------------------------|---------------------------|------------------------------|
| | | | | Use of Funds Code Table 2 | FY 04 Budget (Whole Dollars) |
| | | | | | |
| | | | | | |
| | | | | | |
| FY 04 Program Total \$ | | | | | .00 |

Program Action Plan - FY 04**Community College**

Please identify the career and technical education program/s to receive assistance through this grant.

Program to Receive Assistance

CIP Number

| Program Improvement Goal (see item # 3 in System Descriptions) | Description of Major Program Improvement Activity | Performance Indicator: Table 5 (* those addressing "not met" performance indicators) | Other Funding Sources (✓ only) | Perkins Funds | |
|---|---|--|-----------------------------------|---------------------------|---------------------------------|
| | | | | Use of Funds Code Table 2 | FY 04 Budget (Whole Dollars) |
| | | | | | |
| | | | | | |
| | | | | | |
| FY 04 Program Total \$ | | | | | .00 |

(Duplicate this form for each program receiving assistance)

Program Action Plan - FY 04

Community College
System-Wide* Response to Performance Indicators

System-wide activity to address performance indicator(s)

68.04010000

CIP Number

| Program Improvement Goal (see item # 3 in System Descriptions) | Description of Major Program Improvement Activity <i>* This activity must impact <u>all</u> CTE programs in <u>all</u> districts.</i> | Performance Indicator: Table 4 (* those addressing “not met” performance indicators) | Other Funding Sources (✓ only) | Perkins Funds | |
|---|--|--|-----------------------------------|---------------------------|--|
| | | | | Use of Funds Code Table 2 | FY 04 Budget (<u>Whole Dollars</u>) |
| | | | | | |
| | | | | | |
| | | | | | |
| FY 04 Program Total \$ | | | | | .00 |

Budget SUMMARY - Fiscal Year 2004

Complete **ONE** BUDGET SUMMARY FORM for this application.

Report the TOTAL anticipated expenditures for each program to receive Perkins assistance. The financial accountability will be to the Consortium fiscal agent or individual applicant.

**FY 04 Perkins
Application Total**

| Program Receiving Perkins Assistance (from Action Plan Totals) | <u>FY 04 Budget Whole Dollars</u> |
|---|--|
| Perkins Administrative Costs 68.04000000 | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| FY 04 Application Total | \$.00 |

Assurances/Agreements - Fiscal Year 2004

1. The LEA, Community College or AEA acting as the fiscal agent over this application agrees to provide for fiscal control, maintain financial records and provide such information to the Iowa Department of Education as may be required for fiscal audit.
2. The eligible recipient agrees to report annually to the Department of Education the progress of the eligible recipient in achieving the State adjusted levels of performance on the core indicators of performance for all Career and Technical Education programs. Perkins Act Title I, Part A, Section 113(c)(1)
3. The eligible recipient agrees that the "Funds made available under this act for vocational and technical education activities shall supplement, and not supplant, non-Federal funds expended to carry out vocational and technical education activities." Perkins Act Title III, Part A, Section 311 (a)
4. The eligible recipient agrees to retain certification on non-debarment and suspension from any contractor who will have single or aggregate contracts of \$100,000 or more. (98-III-USDE-282-7)
5. The eligible recipient certifies that the agency and its principal officers are not suspended or debarred. (98-III-USDE-282-7)
6. Funds will not be used to acquire equipment, including computer software, in any instance in which such acquisition results in a direct financial benefit to any organization representing the interests of the purchasing entity, its employees or any affiliate of such an organization. Perkins Act Title I, Part B, Section 122(b)(11).
7. Funds will not be used for the purpose of directly providing incentives or inducements to an employer to relocate a business enterprise from one state to another state if such relocation will result in a reduction in the number of jobs available in the state where the business enterprise is located before such incentives or inducements are offered. Perkins Act Title III, Part B, Section. 322.
8. No federal appropriated funds have been or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of congress, an officer or employee of Congress in connection with making of any federal grant, the entering into any grant or cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement. Sec. 1352, Title 31.
9. The eligible recipient will improve the academic and technical skills of students participating in career and technical education programs by strengthening the academic, and career and technical, components of such programs through the integration of academic with career and technical education programs through a coherent sequence of courses to ensure learning in the core academic, and career and technical, subjects. Perkins Act Title I, Part C, Section 134 (b) (3) (A).
10. The eligible recipient ensures that students who participate in assisted career and technical education programs are taught to the same challenging academic proficiencies as are taught for all other students. Perkins Act Title I, Part C Section 134 (b) (3) (C).
11. Individuals who are members of special populations will not be discriminated against on the basis of their status as members of the special populations. Perkins Act Title I, Part C. Sec. 134 (b) (8)
12. The eligible recipient assures that a career and technical education program of such size, scope, and quality to bring about improvement in the quality of career and technical education programs will be

provided. Perkins Act Title I, Part C Section 134 (b)(5).

To receive funds through the Carl D. Perkins Act, eligible recipients are to sign an assurance statement to certify commitment to abide by these requirements through the period of this application. Individual applicants are to sign the assurance line provided on this page, and members of a consortium are to sign on the following page.

A. INDIVIDUAL APPLICANT:

The undersigned certifies that their institution will abide by the assurances during the period of this and to the best of his/her knowledge, the information contained in this application is correct and complete.

Signature of Executive Officer: Dr./Mr./Ms. **Date:** _____

Institution: _____ **County District No:** _____ -
(District / Community College)

B. CONSORTIUM APPLICANT:

Each of the undersigned members of the consortium certifies that their institution will abide by the assurances during the period of this and, to the best of their knowledge, the information contained in this application is correct and complete. It is also assured that all of the participating agencies have entered into an appropriate shared services agreement, which includes the procedure for final disposition of equipment that is purchased with federal funds, that designates a fiscal agent to administer the grant and includes a clear statement of the role and responsibilities of the Fiscal Agent.

Consortium Fiscal Agent

 Name of Agency (LEA, AEA or Community College)

 Co. District Number

 Signature of Executive Officer

 Date
Consortium Members

1.

 LEA Name

 Co. District Number

 Superintendent

 Date

2.

 LEA Name

 Co. District Number

 Superintendent

 Date

3.

 LEA Name

 Co. District Number

 Superintendent

 Date

4.

 LEA Name

 Co. District Number

 Superintendent

 Date

(Duplicate this form if additional space is needed.)

B. CONSORTIUM APPLICANT:

Each of the undersigned members of the consortium certifies that their institution will abide by the assurances during the period of this and, to the best of their knowledge, the information contained in this application is correct and complete. It is also assured that all of the participating agencies have entered into an appropriate shared services agreement, which includes the procedure for final disposition of equipment that is purchased with federal funds, that designates a fiscal agent to administer the grant and includes a clear statement of the role and responsibilities of the Fiscal Agent.

Consortium Members

| | | |
|-------|----------------|---------------------|
| 5. | _____ | _____ |
| | LEA Name | Co. District Number |
| | _____ | _____ |
| | Superintendent | Date |
| <hr/> | | |
| 6. | _____ | _____ |
| | LEA Name | Co. District Number |
| | _____ | _____ |
| | Superintendent | Date |
| <hr/> | | |
| 7. | _____ | _____ |
| | LEA Name | Co. District Number |
| | _____ | _____ |
| | Superintendent | Date |
| <hr/> | | |
| 8. | _____ | _____ |
| | LEA Name | Co. District Number |
| | _____ | _____ |
| | Superintendent | Date |
| <hr/> | | |
| 9. | _____ | _____ |
| | LEA Name | Co. District Number |
| | _____ | _____ |
| | Superintendent | Date |

(Duplicate this form if additional space is needed.)